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| *Full Name: Milad Faisal Daoud**E.mail: m\_daoud81@hotmail.com* **Address : Kurdistan – ERBIL-Havalan**  **Number : 009647508181828** |
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EDUCATION:

* **Bachelor of Humanity sciences (English language and Literature) from Damascus University.**

TRAININGS:

* **Focus Academy License for TV. Presenter.**
* **LMMS/BRIMS information system by World Vision INGO.**
* **GBV training by UNFPA**
* **DBA (Diploma of business administration) in how to do (Management, Human resource, and leading projects) by Human Restart Organization and cooperating with (EU) European University.**
* **TOT (training of trainers) for Business administration.**
* Languages:
* **Fluency in: Kurdish (Sorani,Badeni, and Kurmanji) , Arabic, and English**

# **Experiences**:

-**Livelihood Business Trainer with Reach NGO. For Two groups (per group consist of 25 person).**

**Tasks:**

Great the proper materials related business in general and train the beneficiaries how to manage their own business plan.

- **Logistic and procurement officer** with **THE MENTOR Initiative** **NGO.**

**From October 2017-July 2018.**

**Tasks:**

doing the logistic tasks in Iraq, coordinate with border check points (IBRAHIM KHALIL, FISHKHABOUR) to import and export drugs to both Iraqi and Syrian missions, beside to remote control the logistic team in Syria.

**- Field Officer (acting as field coordinator)** with **WAHA** NGO (WOMEN AND HEALTH ALLIANCE) in SINJAR, form JULY 2016- November 2017.

**TASKS**:

Manage the logistic, HR, and financial affairs of the field (Duhok and sinjar), beside coordinate with UNOCHA and other NGOs and governmental sides, like (DOH ,Asayesh...etc) in order to facilitate the field affairs in both PHCs and delivery rooms.

- **Field coordinator assistant** with **WAHA** NGO (WOMEN AND HEALTH ALLIANCE) in SINJAR and DUHOK, from APRIL –JULY 2016.

TASKS:

Manage the logistic, HR, and financial affairs of the field (Duhok and sinjar), beside coordinate with UNOCHA and other NGOs and governmental sides, like (DOH ,Asayesh...etc) in order to facilitate the field affairs in both PHCs and delivery rooms.

- **Fleet officer/ Logistician** with **ACF** NGO (ACTION la FAIM) from APRIL 2015-March 2016;

**TASKS**:

Day-to-day, weekly, and monthly managing and organized the trips and movement of all (Acf) and rental drivers and cars, and organized PRs, SPOs, and PFU.

**- Radio OPERATOR /Receptionist** with **ACF** NGO (ACTION la FAIM) from January 2015-March 2015.

**TASKS:**

Day-to-day, weekly, and monthly managing and organized the trips and movement of all (Acf) and rental drivers and cars, welcoming and organizing guests visits.

**- NFI Distribution officer** with **Mission EAST** NGO, from November 2014- January 2015.

**Tasks:**

Monitoring, assessment, and evaluate IDPs need beside distribute the Donor's Aids to them.

**-Monitoring officer** with **ACTED** NGO, from August 2014- November 2014.

**TASKS**:

Monitoring, assessment, and evaluate IDPs need beside distribute the Donor's Aids to them.

**- SALES SUPERVISOR and REPRESANTATIVEs Trainer** with **LIBREX CO.** (For water filtering system) from May 2014- July 2014.

**- Deputy Manager** for **ROWS CO**. (Reverse Osmosis water System) for water filtering system , from January 2014- May 2014

**TASKS:**

Teach and train sales Representatives how to make sale demonstration and follow up their sales operations, beside to supervise the accountant, warehouse keeper, and maintenance and telemarketing team.

**- SALES SUPERVISOR** and REPRESANTATIVEs Trainer with **ROWS co**. (Reverse Osmosis water System)

From July 2013- DECEMBER 2013.

**TASKS**:

Teach and train sales Representatives how to make sale demonstration and follow up their sales operations.

**- Sales Supervisor and REPRESANTATIVEs Trainer** for **TECHNI CAR** Company, from May 2013- July 2013.

**TASKS:**

Teach and train sales Representatives how to make sale demonstration and follow up their work continuously, beside to supervise the accountant, warehouse keeper, maintenance and telemarketing team.

**- DATA Processing Supervisor** with **NASSTEL** CO. (which franchised by KOREK TELECOM) from January 2013-MAY 2013

**TASKS:**

Mange and supervise the data entry team and guide them to rhyme the costumers contracts.

**- Costumer SERVICE REPRESANTATIVE** with **ECONOMY BANK**, from SEPTEMBER 2012- DECEMBER 2012.

**- CALL CENTER REPRASENTATIVE** with **SYRIA Tell** Company, from JUN 2008- January 2009.

**TASKS:**

Receive (nearly) about 250 calls per day in order to understand the network problems and every GSM (sim cards) from costumers and solve it practically though the networking programs.

- **Lectures Translator** with **AL ANWAR** ESTABLISHMENT, from AUGUST 2004- July 2006.

**TASKS**:

Attend the lectures which teach in Damascus University (English Department) in order to explain the lectures into printed papers and translate it into Arabic to be clear when student read it.

**References:**

* **Kamel Mussa ( UNOCHA coordination meeting holder among NGOs in Duhok)**

**Contact email:** [**mussak@un.org**](mailto:mussak@un.org)

* **Ioanis Malamas ( WAHA international NGO/ head of mission)**

**Contact email:** [**cdm.irak@waha-international.org**](mailto:cdm.irak@waha-international.org)**.**

**Thanks for reading my qualifications**